

RAC Environmental Sustainability Strategy Group

Terms of Reference

Aims and Objectives: The College in recognising its position and responsibilities as a leading land-based institution wishes to move quickly, and as far as is practicable and economically feasible to do so, towards becoming an institution with sustainability at the forefront of all areas of its business.

Purpose: To advise the Royal Agricultural College on the continuous development, implementation and monitoring of its policy for sustainability in all its activities, including the setting of targets and performance indicators.

1. To assist the College in developing and monitoring a Sustainability Policy and in its aim of completing an Environmental Audit (which, once complete, may lead to the development of an Environmental Management System (EMS) for the College).
2. To monitor the implementation of the agreed Sustainability Policy and individual strategies within the overall Policy.
3. To assist the College in the development and monitoring of a Carbon Management Plan (CMP).
4. To advise the College on the embedding of the concepts and practice of sustainability in learning, teaching and research, as well as in its energy policy and commercial activities.
5. To advise the Senior Management Group on the resources, where identified, to implement the above.
6. To ensure effective communication, dissemination of information, promotion of and engagement with sustainable practice, amongst staff and students, College Farms, contractors, estates, residencies, catering and the local community through formal curricula and other means.
7. To assist the College in making the best use of collaboration with and best practice by other Higher Education Institutions (HEIs).
8. To provide a forum for debate about sustainability issues, including environmental matters.
9. To encourage dialogue and liaison with external agencies, including the local community, on sustainability matters.

10. To consider equality and diversity issues arising from the Group's remit.
11. To consider any risk issues arising from the work of the Group.

Membership:

Mrs Karen Morgan	(Governor) (Chair)
The Earl Bathurst	(Governor)
Prof Patricia Broadfoot	(Governor)
Ben Greenhalgh	(Staff Governor)
The Principal	(Ex-Officio)
Mr David Lewis	(School of RELM) (Vice-Chair)
Mr Graham Barton	(Director of Estates)
Dr Ian Grange	(School of Agriculture)
Mr Simon King	(Director, BDC)
Mr Andy Harris	(Commercial Operations Manager)
Miss Katharine Foot	(Lecturer, School of RELM) (Student Representative- Undergraduate) (Student Representatives Postgraduate)

The Group may co-opt members as appropriate.

Current co-opted members: Dr John Conway

Quorum:

A minimum of three of total membership (excluding co-options) which must include either the designated Chair or Vice Chair.

Officer:

School of RELM (Administrator)

Frequency of Meetings:

Four times per year during the first session, with a proviso to reduce frequency to three meetings per year for subsequent sessions.

Reporting Line:

Senior Management Group.

Submission of Minutes:

Copies of Minutes/ Summary Reports will be forwarded to SMG and Governing Council.