

ROYAL AGRICULTURAL COLLEGE MODULAR SCHEME

Sheet updated: December 2001

Module code 4056	Module title Project Management	Module leader R Baines
Module level 7	Module credits 7.5	Prerequisites None
Minimum study time 75 hours	Contact hours within study time 20	Teaching period January – March Monday am
<p>Module content: This module will be delivered as a series of workshops and follow up exercises and workshops that will explore the key skills required for effective project management. Workshops will include use of Microsoft Project 1998 and will address:</p> <ul style="list-style-type: none"> • Defining the project and key stages. • Project planning models (Control and life cycle, time lines, PERT and GANTT). • Planning (building project teams, key roles and responsibilities, resources). • Project implementation (managing people, resources and information). • Project monitoring (milestones, review meetings, information management). • Project Outputs and Review (meeting initial objectives, team skills). <p>Two team projects will be developed as part of the module:</p> <ul style="list-style-type: none"> • IRD Matters – a twice yearly newsletter giving student perspectives on international rural development (e-mail news plus web based PDF format), and • A student seminar on an important rural development theme. Linked to Global Resources coursework. <p>In addition, the independent research proposal will be managed as a project and a competitive project tendering exercise will be carried out at the end of the module in order to demonstrate financial and resource planning.</p> <p>Module outcomes: Students will be able to :</p> <ol style="list-style-type: none"> 1. Define the key components of projects within the context of the project life cycle. 2. Contribute to, and manage, a project to successful completion and review. 3. Identify with and demonstrate the key roles and skills necessary in project teams. 4. Develop a full project proposal in response to an invitation to tender. 		
Assessment	Description	Weighting
Coursework	Workshop exercises (incl. IRD Matters and dissertation proposal)	20%
	Student seminar	50%
	Project Proposal	30%
<p>Key Texts (students should be familiar with the content of at least one of the following): As this module is based on building skills, the core text will be the workshop activities themselves. However, the following may prove useful background reading: PYRON, T. <i>et al.</i> (1998). <i>Sams Teach Yourself Microsoft Project 98 in 24 Hours</i>. SAMS. A Division of Macmillan Computer Publishing. ISBN 0-672-31258-1. BRUCE, A. and LANGDON, K. (2000). <i>Project Management</i>. Doring Kindersley. ISBN 0-7513-2793-X.</p>		